Board Meeting Minutes

Date: November 4, 2022
Time: 9AM pacific time
Location: Video conferencing, multiple locations

Attendees: Tanya, Chris B, Mike, Reid, Kristof, Wei, Chris L, Kit
Absent: Anton

[Please add agenda item and name to list below]

Agenda

- Approve previous meeting minutes
  - Everyone present voted Yes.

- Follow-up from previous meeting
  - GitHub Sponsor program (Mike)
    - Officially signed up for the sponsor program but still in the process of completing the steps necessary to go live.
  - Travel grant evaluation process summary (Tanya)
    - TODO: Kit to open a GitHub issue to track this item, and possibly other improvements to the Travel Grant program.

- 2022 LLVM Developers’ Meeting Updates [Tanya]
  - Cost inflation has spiked and is significantly impacting the budget.
    - Need to communicate cost increases during BoF next week, and through follow-up on Discourse.
    - We should consider other locations outside the SF bay area that may be cheaper and gather feedback from the community at the LLVM Foundation BoF.
  - 375 people registered; sold out of all pre and post events.
  - Approximately 20 people are on the waitlist (as of last week).
  - The option of having remote speakers has caused a lot of logistical challenges, and thus we need to carefully reconsider whether we want to have this option in the future.
  - Timeline for talk submission and acceptance is also very tight and needs to be extended in the future.
  - TODO: Need to work on slide deck for LLVM Foundation BoF

- EuroLLVM 2023 [Tanya]
  - Open Questions that need to be answered:
    - Size (number of attendees, tracks, number of days)?
      - Similar to EuroLLVM 2022?
      - We had 150 slots, they sold out.
    - What location?
    - Should we adjust the focus of the conference in any way?
  - Current Proposal:
    - 2 days, 150-200 people, 2 tracks; location and venue TBD
- Potentially use the same venue for simplicity as the costs are more well known and we are familiar with the space. This may not be able to support 2 tracks. If not, investigate other venues before deciding to revert back to 1 track.
- If changing venues, consider other locations that are cheaper in Europe and the increase in planning time associated with a new venue.
  - **TODO**: Need to establish Program Committee for EuroLLVM ASAP
    - This is required in order to send out call for papers and start organizing tracks, etc.
    - Discuss this at the US Dev Meeting BoF talk next week.
  - The timeline for proposal decisions needs to be pushed back, minimum 3 months before the conference.

- **Sponsors [Tanya]**
  - There will be 10 sponsors at the Meet & Greet at the LLVM Dev conference
  - **TODO**: Need to re-evaluate the sponsor document that we have, especially with respect to the increasing costs for dev events

- **Meeting Minute Approval Process**
  - When possible, we should try to do the editing at the end of the current meeting, instead of the beginning of the next meeting.
  - When not possible, we will establish a time period (1 week?) to go through minutes asynchronously and then vote on slack.

- **Approve meeting minutes for Nov 4**
  - Everyone present voted yes.