

## Board Meeting Minutes

Date: Dec 2, 2022

Time: 9AM pacific time

Location: Video conferencing, multiple locations

**Attendees:** Wei, Mike, Kristof, Chris B, Tanya, Reid, Anton, Chris L, Kit

**Absent:**

**[Please add agenda item and name to list below]**

### Agenda

- Follow-up from previous meeting ([notes](#))
  - GitHub Sponsor program (Mike)
  - Travel Grant evaluation process (Tanya)
  - Program Committee for EuroLLVM 2023
  - Re-evaluate sponsor document (Tanya)
- US LLVM Dev Mtg Debrief (Tanya)
  - Logistics
    - Overall the dev meeting went very well, but had some small problems throughout the 3 days.
    - Tanya working with BLine to review how the meeting went and try to improve for the future.
    - There were some (minor) problems with the A/V equipment etc that need to be understood and improved in the future.
  - Sponsors Meet & Greet
    - Feedback from a small group of sponsors was overall positive.
    - Some observations:
      - Sponsors were not sure what to expect and how to prepare for this.
      - Co-locating the sponsor tables with snacks worked really well to bring people together to talk to the sponsors. Space was somewhat tight though, based on the venue.
      - Would it be possible to have “booths”, or designated spaces for sponsors to allow for signage and a bigger setup.
      - If we get a dedicated meal room, perhaps sponsor booths could be set up around the meal room and persist for the entire duration of the conference.
    - Would like to do a Sponsor Meet & Greet at EuroLLVM 2023, but it depends largely on the venue and available space.
  - Attendee Data
    - Tanya has a lot of data from the questions people answered during registration.
    - Some highlights:

- Roughly 25% of attendees are new to LLVM (both dev meeting and the LLVM community)
  - Of the 373 attendees, the majority are from the US, and 197 are from California
    - We would like to put together a more concise report of the data collected. Tanya and Kit will work on an initial draft of this.
    - **TODO:** Blog post/report about cost of LLVM Dev event [Mike/Tanya]
- Sponsorship Requests (Tanya)
  - Discuss current potential sponsors and requests
    - Tanya is in discussion with potentially 2 new sponsors
    - **TODO:** Reid will help re-evaluate current sponsorship document
- Note: Mike and Chris L dropped part-way through the previous discussion
- EuroLLVM 2023 Updates (Tanya)
  - Confirm dates, tracks, capacity
    - Current plan is:
      - Location: Glasgow, Scotland or Paris, France
      - Tracks: Two technical tracks
      - Date: Week of May 8 (tentative)
      - Size: 300 attendees
- GSOC/Outreachy (Tanya)
  - Would like to participate in Outreachy; timeframe aligns with GSOC timeframe (organizational applications due February 2023)
  - We expect more changes to GSOC program again this year. It's not clear yet what the changes will be, or when they will be available.
  - Need to have draft projects page available in January
  - **TODO:** Think about ways to advertise GSOC and Outreachy programs and expand it.
  - **TODO:** We should establish a mentor policy that contains some guidelines and description of expectations and responsibilities of mentors.
  - **TODO:** We should provide some training for mentors with guidance on how to effectively work with mentees.
  - **TODO:** Tanya will schedule a follow-up meeting to discuss further.
- GitHub Runner Request (Tanya)
  - Request is for \$100/month to enable GitHub Runners to build release binaries.
  - **Vote:** Approve request for 2023 fiscal year (including Dec 2022) for \$100/month for 1 year to enable GitHub Runner to assist in building release binaries.
    - Yes from Wei, Kristof, Chris B, Tanya, Reid, Anton, Kit
- Meetup Funding (Kit)
  - Need to establish policy around (github issue)
  - Need to establish application process
  - Need to account for this in the 2023 budget
  - Need another meeting to discuss policy and application process, in preparation to bring to board for review and approval.
- Discord CoC bot situation (Anton)

- Code of Conduct bot on Discord is preventing new people from joining.
- **Anton** will try to fix this on the weekend, but may need some help. He will reach out to people as necessary.
- **TODO**: Need to move Discord to LLVM Foundation versus a single owner.
- **NOTE**: Reid dropped at this point.
- LLVM Release Binaries Suggestion (Anton)
  - Someone is experimenting with ways to attest the binary releases that are posted on our website in some controllable and reproducible way, to provide some level of trust with the binaries.
  - They will be working on this and come back to us with a proposal next month.